

GOBUS

visa: trans-sib

Dear Traveller,

In order to assist us in helping you to procure your Russian, Mongolian & Chinese Tourist Visas, we need you to complete and collate the following documents and return them to us as speedily as possible, so we can apply for your visas a maximum of 3 months prior to exit from Russia:

- Russian Tourist Visa **online application** form, with ONE passport-sized photo-sizes must match exactly- see the instructions on Russian Embassy website
- Passport with at least 6 months validity, in clean condition and with at least one free page (not the observations/remarks page)
- Mongolian Tourist Visa application form **completed online** from the Mongolian embassy website: www.consuls.net, with ONE passport sized photo attached
- Chinese Tourist Visa application form with ONE passport sized photo attached
- Copy of your outbound and return flight ticket booking and a copy of your Chinese hotel reservation
- If accommodation/touring within China is booked through us, we can provide a copy of your Chinese hotel reservation upon request
- can provide an invoice indicating that you are travelling into Beijing aboard the Trans Siberian or on a tour in China.

Please note the Russian and Mongolian embassy will only accept application forms that have been completed online. Please access the appropriate link below and fill in the form online before printing them, signing and attaching your photographs. Please do not hand-write on the forms, they will not be accepted.

Russian embassy website: www.rusemblon.org and Mongolian embassy website: www.consuls.net

RUSSIAN TOURIST VISA FEE	SINGLE ENTRY VISA	DOUBLE ENTRY VISA
Standard Service: all nationalities	£45.00	£55.00
Rush Service: all nationalities	£95.00	£105.00
Standard service: European Union (excluding UK, Ireland & Denmark)	£25.00	£25.00
Rush service: European Union (excluding UK, Ireland & Denmark)	£50.00	£50.00

CHINESE ORDINARY L-CLASS TOURIST VISA FEE	SINGLE ENTRY VISA	DOUBLE ENTRY VISA
UK passport holders	£65.25	£80.25
American passport holders	£100.25	£100.25
All other nationalities	£55.25	£65.25
Express service (48 hour) is only available if you are leaving the UK within 5 days.	Please contact us for details	Please contact us for details

MONGOLIAN TOURIST VISA FEE	SINGLE	DOUBLE
All nationalities (some exceptions - see below*)	£40.00	£50.00
Express service - supplementary fee	£20.00	£20.00

*important note – Mongolian visa –Currently, US, Israel and Malaysian passport holders don't require a visa for a stay not exceeding 1 month. Other exceptions apply to holders of passports of some Asian sub-continental countries. Please check with us for current requirements.

Visas are required by all EEC nationals, Australian, New Zealand and Canadian passport holders.

For all other nationalities, please call us for details of fees.

PLUS:	Russian Ministry of Foreign Affairs Visa Invitation Letter	£25.00
PLUS:	GOBUS's service fee for all three visas	£75.00
PLUS:	Return of your passport via Royal Mail special delivery	£5.00
So, the fee for a standard service Single Entry visa for Russia, China & Mongolia for a UK passport holder will be £45 + £30 + £40 + £25 + £75 = £215 total		

NOTES:

- All costs are per person
- Single or Double refers to 'entry'
- All non-UK passport holders are required to provide proof of residency in the UK

METHOD OF PAYMENT

You may pay for your visas via debit/credit card, cheque or cash. Cheques to be made payable to GO TRAVELLING LTD.

WHEN CAN I APPLY FOR MY VISAS?

You may apply for your Russian visa 3 months prior to your EXIT date from Russia. The visa is valid for entry within 3 months. For your Mongolian & Chinese visas, you may apply 3 months prior to your ENTRY date into Mongolia & China.

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FREE STYLE ADVENTURE

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visa: trans-sib continued

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HOW LONG WILL IT TAKE?

It will take approximately FOUR - FIVE working weeks from the time you have lodged your passport, for all 3 visas – with the Russian visa on the standard service. We will call you on your daytime number, as soon as your passport is returned from the Embassy. Sometimes, particularly during the busy summer months, delays can occur.

Also, an unusual system operates at the Russian Embassy, whereby we cannot guarantee due to excessive demand and the whims of Embassy officials that your passport will be accepted on the 1st attempt. Sometimes, particularly during the busy summer months, passports can take up to 3 attempts! Please exercise patience. Unfortunately the Russian Embassy often changes their processing times, visa rulings and costs and as your agent we can only advise you of these changes and seek advice from you as to the path you wish to take. We cannot be responsible for these changes. Should your passport have already been submitted and circumstances arise which necessitates the removal of your passport from them embassy or the fast-track service, please be aware that the Russian Embassy will be merciless and require full repayment of all embassy fees. THIS IS BEYOND OUR CONTROL.

It is important to know that the Chinese, Mongolian and Russian Embassies provide for no refund if your application is rejected or cancelled. Please exercise care when completing your application form

HOW DO I GET MY PASSPORT AND APPLICATION FORM TO GOBUS?

You are advised to visit our office or alternatively, use a recorded postal service to forward the documents to us. Your passport is a valuable document. Our trading hours are detailed below. If visiting us on/close to public holidays, please call in advance to re-confirm these times.

Monday through Thursday	09:00 - 18:00	Friday	09:00 - 17:00	Saturday	10:00 - 16:00
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Please note: Visa procurement remains the responsibility of the traveller. Whilst we do our best to ensure that information featured here is current, visa requirements and fees can fluctuate.

GUIDELINES TO COMPLETING THE APPLICATION FORMS

Please note that your visa application cannot be processed until all sections of the form have been completed and (if necessary) proof of UK residency is provided.

- Please complete every question on the application form.

CHINESE:

- For the Name, Address and Telephone No. of company or person to visit in China, please put:

China Shandong Travel Services, No. 86 Jingshi Road, Jinan, Shandong Province, China

Tel: +86 531 86590177

- Please write in block letters and in black ink.

MONGOLIAN:

- For the Address & Phone of the travel agent, please put:

GOBUS, 68 North End Road, West Kensington, London, W14 9EP

Tel: 0207 371 1113

- Please complete the application form online, it cannot be handwritten.

RUSSIAN:

- For the Object of journey to Russia, please put: **Tourist**
- For the Russian department or organisations to be visited, please put: **N/A**
- For the Index and name of the tourist group, please put: **Blue Dreams Ltd #0156**
- Please complete the application form online, it cannot be handwritten.

NOTES:

- You must submit your passport (not a copy), the completed visa application forms, 1 passport photo per form and proof of residency in the UK if you are not a UK resident, as well as a copy of your return flight ticket booking and hotel reservation for the Chinese visa
- We will need to have your passport for the entire duration of the visa process.
- The visa will be stamped into your passport
- Please ensure that when you ask us to request your Russian Invitation Letter that you have given us your entry date and exit date.

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